

Division		Requirements	Concerned Office / Person	Contacts & Means of Communication
Pension and Gratuity Division (PGD)		<p>Correction of Name: <i>(For Retiree)</i></p> <ol style="list-style-type: none"> 1. PAIS Record (Online Verification by PRBS) 2. Retirement Order 3. Photocopy of ID/Update Form 4. Cheque verification 5. Affidavit of discrepancy <p><i>(For Survivor)</i></p> <ol style="list-style-type: none"> 1. Birth Certificate 2. Marriage Contract 3. Certificate of Legal Beneficiary (CLB) <i>Sub-requirements:</i> <ul style="list-style-type: none"> <input type="checkbox"/> CENOMAR of PNP Personnel (w/ O.R.) <input type="checkbox"/> CENOMAR of Wife (w/ O.R.) <input type="checkbox"/> Death Certificate (w/ O.R.) <input type="checkbox"/> Marriage Contract (w/ O.R.) <input type="checkbox"/> Birth Certificate of Wife (w/ O.R.) <input type="checkbox"/> Birth Certificate of all qualified children (w/ O.R.) If Single: <ul style="list-style-type: none"> <input type="checkbox"/> Marriage Contract of Parents (w/ O.R.) <input type="checkbox"/> Certificate of Singleness (w/ O.R.) 4. Decree of Entitlement & Distribution <i>Sub-requirement:</i> <ul style="list-style-type: none"> <input type="checkbox"/> Certificate of Legal Beneficiary (CLB) 5. Photocopy of ID/Update Form 6. Photocopy of check 7. Affidavit of discrepancy 	<p>RMD PRBS (Rm 111), DPRM Annex</p> <p>NSO</p> <p>LIPD, PRBS</p> <p>NSO</p> <p>LIPD, PRBS</p> <p>Claimant</p>	<p>723-0401 Local 4481 PRBS SMS (0999) 1499941 (0927) 3816243</p>